

MINUTES OF MEETING

Date	:	15.01.2020
Place	:	Skype Meeting
Participants	:	<p>Prof. Dr. Fatih KONUKÇU (NKU) Prof. Dr. Lokman Hakan TECER (NKU) Prof. Dr. Selçuk ALBUT (NKU) Kadriye ÇİL (NKU) Sonya ENILOVA and TDCNM team Mamuka GVILAVA and CIVITAS team Vladimir FILIN and UKRMEPA team</p>
Subject	:	Monthly Project Coordination Meeting – 14
		<ol style="list-style-type: none"> 1. NKU started the conversation by announcing that they have uploaded the Interim Report and the Annexes, and there seems no problem with it. In addition, NKU announced that Progress Report is needed by the midst of February and reminded UKRMEPA sending the Progress Report as well. 2. NKU mentioned that all partners should send all the details about the events to the Lead Beneficiary. DVDs and brochures are very important. Partners are advised to correct and comment on EEP DVDs as well as brochures and send their recommendations and corrections by email today as the deadline is 11th January 2020. They can send their comments both to Prof. Dr. Konukcu and the Contractor. CIVITAS asked whether NKU can change the Georgian version of the game. NKU answered that DVD is the same as the project website and asked CIVITAS to send an email to the Lead Beneficiary and the Contractor, so that they can make alterations according to suggestions. NKU mentioned that the deadline is the same date. NKU asked TDCNM whether the videos are OK? TDCNM responded that they are all right. NKU requested them to approve the accuracy of their videos in writing today as the Contractor needs it like that. NKU informed partners that DVDs contain only EEP and the videos have the same content with their own websites. If there is something wrong, they will correct in advance. Furthermore, DVDs are intended to be used by trainers, not by teachers. There are 600 copies of DVDs altogether. TDCNM asked why they need DVDs as they are just on the website. NKU answered that the trainers also need them in case they do not have internet access during training sessions. CIVITAS said that they can't see the whole only the post-survey part. NKU also recommended partners to check the surveys and write if there is a problem with the surveys. 3. NKU mentioned that the next meeting will be the Congress in Georgia and asks which dates are suitable for partners. There are some negotiations during the

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	<p>Skype meeting and CIVITAS asked whether they can discuss the date by email, because they don't know exactly which dates will be the best for Congress. NKU mentioned that they will arrange the Final Meeting in Turkey by the end of May because in June, they won't be able to find any children at schools. NKU reminded that in case the Congress is not held in February, they should arrange a Skype meeting during the next month. Another cycle of negotiations started as NKU suggested doing the Congress in March and the last meeting to be held in Turkey in May. As a result, another Skype meeting is decided to be held in February.</p> <p>4. The next Skype Meeting will be held on February 12th, 2020 (Wednesday) at 11:00 with Turkish local time.</p>
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