

MINUTES OF MEETING

Date	:	22.07.2020
Place	:	Skype Meeting
Participants	:	Prof. Dr. Fatih KONUKÇU (NKU) Prof. Dr. Lokman Hakan TECER (NKU) Prof. Dr. Selçuk ALBUT (NKU) Kadriye ÇİL (NKU) Sonya ENILOVA and TDCNM team Mamuka GVILAVA and CIVITAS team Vladimir FILIN and UKRMEPA team
Subject	:	Monthly Project Coordination Meeting - 20
		<p>NKU started the conversation by announcing agenda of the meeting, namely, 1) Webinar related translated document 2) WLW related problem 3) Other</p> <ol style="list-style-type: none"> Webinar related translated document: NKU, i.e. the Project Coordinator (PC) first gave information on the progress in the project activities, particularly in addendum. Then PC reminded that Webinar related document was sent by UKRMEPA however, those from GEORGIAN and BULGARIAN Team are being expected soon. Both Teams responded that they would complete and send as soon as possible. WLW related problem: BULGARIAN Team (TDCNM) and GEORGIAN Team (CIVITAS) and UKRANIAN Team (UKRMEPA) said that they had been facing problem in entering MLW data into the database. PC proposed to report the problem by e-mail message to Project management and Contracted Firm. Then it will be dealt with no delay. Project Team agreed on the proposal by PC. Scheduling The next SKYPE Meeting: The participants concluded that the next SKYPE meeting would be decided via e-mail exchange.