

## MINUTES OF MEETING

<b>Date</b>	:	25.09.2020
<b>Place</b>	:	Skype Meeting
<b>Participants</b>	:	<p>Prof. Dr. Fatih KONUKCU (NKU)          Prof. Dr. Lokman Hakan TECER (NKU)          Prof. Dr. Selçuk ALBUT (NKU)          Kadriye CIL (NKU)          Fani SMERDIJEVA and TDCNM team          Mamuka GVILAVA and CIVITAS team          Vladimir FILIN and UKRMEPA team</p>
<b>Subject</b>	:	Monthly Project Coordination Meeting - 22
		<p>NKU started the conversation by announcing agenda of the meeting, namely, 1) 7<sup>th</sup> Progress Report 2) Webinar testing 3) Meetings 4) Other</p> <ol style="list-style-type: none"> <li>1. <b>7<sup>th</sup> Progress Report:</b> NKU, i.e. the Project Coordinator (PC) reminded the deadline (end of September 2020) for the submission of the 7<sup>th</sup> Progress Report and ask partner to prepare and upload the required data into the eMS. All partners agreed to complete it as soon as possible.</li> <li>2. <b>Webinar testing:</b> First, PC gave information on the progress in developing webinar. Questions from the participants about the testing of webinar were answered by a technical person</li> <li>3. <b>Meetings:</b> PC asked Georgian Partners to start preparation for the next meeting and prove an agenda and propose date. Georgian participants proposed a date in the final week of October 2020 and promised to provide and agenda to the Partners for comments in one week.</li> <li>4. <b>Other:</b> The next Skype Meeting will be scheduled via e- mail exchange. <b>Missing data for e-Bulletin 23:</b> PC asked the Partners to provide necessary data for e-Bulletin 23 and partners agreed to send data in the day.</li> </ol>